

Harbor Soccer Club Volunteer Hours

2026–2027 Season | Premier Program Families

Purpose

Harbor Soccer Club relies on the involvement of our families to support club operations, host quality events, and keep our programs accessible and sustainable. This policy outlines the volunteer expectations for families participating in the Premier Program during the 2026–2027 season.

Who Is Required to Participate

All families with players in the Premier Program (U9 RCL and older) are required to meet the volunteer requirement outlined below.

Exempt Programs

- Junior Academy
- U8 RCL and younger

Volunteer Requirement

Each Premier family must complete **6 volunteer hours per season** *or* elect a **\$150 volunteer buyout option**.

- Required Hours: 6 hours per family, per season
- Buyout Fee: \$150 per family (\$25 per hour)
- Families with multiple Premier players complete **6 total hours**, not per player

Approved Volunteer Roles

Volunteer opportunities support tournaments, events, and club operations. Roles may vary by season and need.

The following season-long roles automatically fulfill the full 6-hour requirement:

- Team Manager
- Team Treasurer
- Travel Coordinator
- Social Media Coordinator

*Some of these roles may require completion of Harbor Soccer Club Risk Management requirements, including background checks and training.

Other volunteer opportunities may include (but are not limited to):

- Tournament setup and breakdown
- Concessions or parking support
- Registration desk support
- Field maintenance or operations support

Tracking and Verification

Volunteer hours are tracked internally by Harbor Soccer Club using event sign-in records and role assignments. Volunteer hours are not posted publicly.

Families may request their current volunteer status or ask questions by emailing:
volunteer@harborsoccerclub.com

When requesting a review, families should include:

- Parent/guardian name
- Player name
- Event and volunteer role
- Date(s) of participation
- Any additional relevant details

Because tracking is done manually, families should allow reasonable time for review and confirmation.

Completion Deadline

- Volunteer hours must be completed by January 15, 2027

Buyout Option

Families may choose to opt out of volunteering by paying the \$150 buyout fee at any time before January 15, 2027.

- Families who do not complete 6 hours and have not paid the buyout by the deadline will be invoiced for the remaining balance at \$25 per uncompleted hour, up to \$150.
- Invoices are due by February 1, 2027 to remain in good standing and eligible for future registration.

Refunds

Families who pay the \$150 buyout fee in advance and later complete all 6 volunteer hours by the deadline will receive a full refund, minus any non-refundable credit card processing fees.

Non-Compliance

- Families with unpaid volunteer invoices after March 1, 2027 may be restricted from registering for future seasons until resolved.
- Volunteer hours completed between February 2026 and May 2026 will be applied toward the 2026–2027 season requirement.

Volunteer Guidelines

- Volunteers must check in and check out for all shifts to receive credit. Hours cannot be recorded retroactively.
- Volunteer shifts must be completed in full by one individual; splitting a single shift is not permitted.
- Most roles require volunteers to be 18 years or older.

- High-visibility vests or other safety equipment must be worn when provided.

Questions

All questions regarding volunteer hours, buyouts, eligibility, or opportunities should be directed to: **volunteer@harborsoccerclub.com**